



SCHOOL LOCKER USE POLICY

BPSHS SCHOOL LOCKER USE GUIDELINES

Related policies:

BPSHS Responsible Behaviour Plan for Students

Principles and Purposes:

Bray Park State High School supports assigning school lockers to students for their use to provide a safe and healthy educational physical resource to students.

Guidelines and Procedures:

1. Lockers are assigned on a needs and availability basis.
2. A school issued combination lock will be assigned for a semester hire fee of \$20 and a refundable deposit of \$15 for return of padlock. (Damage to the locker and / or combination padlock will incur an additional replacement cost fee).
3. Administrators and school staff shall advise students and their parents of the rules and conditions of locker use and searches at the time that the lockers are assigned, and throughout the year.
4. lockers are subject to searches.
5. The locker is assigned to a student for use during the school year based on the following rules and conditions of use:
 - a) Students are responsible and care for assigned lockers. The locker is not to be used by any unauthorised person and is to be kept clean, tidy and locked at all times. Lockers are to be accessed only outside lesson / instruction time.
 - b) Lockers are to be kept for the safekeeping of curriculum materials, BPSHS uniform items and other small personal items. (No food or drink items are to be kept in lockers).
 - c) BPSHS is not responsible for loss, theft or damage of material stored in student lockers.
 - d) Only approved locks may be used on student lockers
 - e) No illegal substances, weapons or other prohibited or offensive materials are to be placed in school lockers.
 - f) All lockers will be inspected by staff regularly for compliance of use.
 - g) Permission to use the locker may be terminated where a student does not comply with the conditions of use or BPSHS policies or rules.

Challenge the Unknown





h) Students who enter or attempt to enter another student's locker are subject to consequences outlined in the BPSHS Responsible Behaviour Plan for Students.

Student Locker Searches:

An inspection of all lockers will be conducted at any time throughout the year by the Principal or delegate(s) without notice and without parental/caregiver or student consent.

This may include Police Officers.

Inspections will be done if it is believed that there is a risk of:

- an interference with school purpose or educational function;
- safety;
- physical injury or illness of any person;
- damage to personal or school property;
- violation of school Rules, Department of Education Policy and/or the Law such as drugs, alcohol, weapons etc.;
- to retrieve school material and/or equipment; and
- at the conclusion of the lease period.

Seizure of items:

The Principal or delegate may seize any illegal or unauthorised items in the locker, or any other items reasonably determined to be of a potential threat to the safety or security of others. The Police will be informed of any illegal or dangerous items.

Locker Maintenance

It is the student's responsibility that the locker remains in good condition.

Students are to use lockers exclusively to store school related materials and authorised personal items such as outer garments and footwear.

Students are solely responsible for the contents of their locker.

Students shall not use the lockers for any other purpose.

Food is not to be left in lockers.

Refund

No refunds will be issued.

Clearance of Lockers

All lockers are to be cleared out one week prior to:

- Graduation
- Transferring to another school
- Exiting the school for employment or other reasons.