



2023 Student Resource Scheme and Material Charges

A Message from the Principal

There are many costs associated with providing quality educational opportunities which all students deserve. For an annual fee, Bray Park State High School offers a Student Resource Scheme (SRS) as an economical alternative for the provision of high quality resources for their students.

In 2023 the SRS for all students is \$230.00.

SRS is organised by the school, operates under the policy and guidelines of the Department of Education and Training (DET) and is endorsed annually by the P & C Association. Participation in the scheme is optional, however before you make your decision, please read the contents of this document to see how you are able to make savings.

Payment options are also available. Please complete the final pages to formalise your participation in the scheme and to advise of your payment intentions. Should you be experiencing financial difficulties, please contact the Business Manager to discuss your payment options.

We look forward to your support in ensuring your student starts day one prepared and resourced for the academic challenges ahead.

Yours sincerely,

Mr Peter Turner
Principal



Purpose of the Student Resource Scheme

In accordance with the *Education (General Provisions) Act 2006*, the cost of providing instruction, administration and facilities for the education of students enrolled at State schools, who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the state.

Parents/caregivers are directly responsible for providing textbooks and other personal resources for their children while attending school. In recognition that these costs can be high, the School operates a Student Resource Scheme (SRS) that enables a parent/caregiver to enter into an agreement with the School that, for a specified annual participation fee, provides for the temporary use by the student, prescribed textbooks and/or other resources, and/or the purchase of many consumables and materials for the student.

The scheme is not used to raise funds for any other purpose than to provide resources for your student. Participation fees are directly applied to fund the service delivered by the scheme. The scheme provides the entire package for the specified participation fee and is not available in parts unless specifically discussed and signed by the School Principal.

The Student Resource Scheme includes textbooks and/or educational resources that, in the absence of the scheme, would normally be purchased by the parent for the student to use at school. The scheme may also include printed material such as workbooks and worksheets, produced by the School in lieu of prescribed textbooks.

Benefits of the Scheme

- Students have the required resources for their education whilst at school.
- The benefits from the savings that the School can secure through bulk purchases and discounts are passed on to families.
- The scheme saves parents/caregivers time and money in sourcing appropriate textbooks, e-learning resources and other materials supplied under the scheme.

Student Resource Scheme (SRS) - Terms and Conditions

Participation in the scheme is voluntary. A parent's decision to participate is based on consideration of the value afforded by the scheme. If a parent chooses to participate in the scheme and completes the Participation Agreement Form, a fee will be due and payable.

On lodgement of the completed Participation Agreement Form with the School and payment of the participation fee in accordance with the agreed payment arrangement, the School will provide the items to the student for use as they are required.

Payment of the participation fee by the parent is a requirement for continued participation in the scheme. An unpaid fee will be subject to the School's debt recovery processes and withdrawal of resources included in the scheme.

A parent who does not wish to join the scheme is responsible for providing the student with the items that would otherwise have been provided to the student by the scheme to enable them to engage with the curriculum. Detailed lists are available upon request.



All items provided for temporary student use by the scheme remain the property of the School and shall be returned at the end of the education program or school year or when the student leaves the School, whichever is the earlier. Items provided for a temporary student use shall be kept in good condition by the student. Where an issued item is lost or negligently damaged or not returned, the parent may be invoiced and required to pay the replacement cost of the item.

The Student Resource Scheme does not include:

- Voluntary financial contributions to supplement the instruction, administration and facilities for the education of the student at school
- Resources funded by the state through grant funding to provide a core educational service including student internet access during class time
- School activities such as excursions, camps, performances, and formals.

Note:

Before a student can be considered for participation in an optional School activity, a parent is expected to have:

- fully paid all outstanding fees or
- paid the Student Resource Scheme and other outstanding fees up to and including the week in which the School activity takes place or
- made regular on-going payments towards these fees, as previously arranged with the Principal or Business Manager
- been exempted by the Principal from paying all or part of these fees.

A student, whose parent has joined the Student Resource Scheme but not paid the participation fee, will continue to be provided with instruction, administration and facilities for their education, however the student may have textbooks and resources withheld and will not be considered to participate in optional School activities including camps, excursions, senior jersey, formal etc.

Parents experiencing financial hardship are encouraged to contact the Business Manager to discuss payment or resourcing options that may be available to accommodate their circumstances. Onus of proof of being so affected is on the parent/caregiver.

School policy endorsed by the P&C is that prior to any excursions, camps, senior jerseys, sporting trip, school trips etc. all SRS and subject fee payments should be finalised, or if on an agreed Payment Plan - payments are up to date. Exceptions will be by negotiation with the Principal only.

Should you be experiencing financial difficulties, please contact the Business Manager to arrange a payment plan.



Parents/caregivers will be charged a pro rata participation fee for a student who enrolls after the first week of school, calculated on a 40-week school year basis.

Refunds: The School will make a pro rata refund to the parent of a student who, having paid the SRS fee, completes an "Exit" form and leaves the School during the year. The pro rata refund is calculated on the fees paid, less the cost of consumed materials and the replacement cost of scheme items that are lost, negligently damaged or not returned. The School "Refund Policy" is available on our website.

Invitation:

All Parents/Caregivers are invited to attend an advertised P&C meeting every year, to obtain information and share discussions regarding the Student Resource Scheme and Secondary Subject Fees.

N.B. the Student Resource Scheme provides:

- Hire of all textbooks and class sets including electronic E Textbooks
- Printed class notes
- Reproduced class workbooks and teacher prepared material which complement and/or substitute for textbooks
- Short Term loans for all classroom resources as required (eg plays, novels or e-books)
- Provisions for practical learning experiences and materials, specialist presenters
- Access to subject specific teaching kits, videos and other reference materials
- Use of Class sets (eg atlas, dictionary, textbooks etc)
- Basic Technology & Design, Home Economics and Art Materials, including aprons (this does not include food items, clothing, materials for Technology & Design and Home Economics items which the students take home)
- Student Diary
- Student ID Card
- BYOD (Bring your own device) and associated software. Including, but not limited to Microsoft Office, Adobe, Virus protectors etc.
- Enhanced network and software access
- Access to Digital Video Library and Electronic databases
- Printing Allowance
- Certificate Subjects – printing of completed modules – workbooks included
- QCAA certificate printing costs
- Travel to and from Swimming Carnival



Textbooks and printed workbooks are not just the domain of Senior Authority (ATAR) subjects. All subjects undertaken have the approval of the QCAA and work programs will have been designed from or referenced through textbooks. Some texts will be yearlong issue, some for a term, others used daily or weekly for specific units of work. Every student will have the need of teacher prepared handouts, worksheets and assignment task sheets to allow for delivery of and assessment in their subjects.

Items specifically excluded from the scheme

- Personal protective clothing where required
- Excessive printing
- School activities eg excursions, competitions, performances, camps, reward days, formals, senior jerseys

Before a student can be considered for any of the above school activities, a parent/caregiver who has joined the scheme is expected to have:

- ✓ Fully paid the school fees; or
- ✓ Paid fees up to and including the week in which the school activity takes place; or
- ✓ Have made **regular** on-going payments towards these fees, as previously arranged with the school

The Department of Education, Training and Employment pays a Government Textbook and Resource Allowance (TRA) for Secondary students in bulk to the school for students in years 7-12. Certain students are NOT entitled to this allowance, namely Exchange Students, Full Fee-Paying Students, Adult Students (aged 18 Years and Older) and Students from other states enrolling after the cut-off date (the first Friday in August). The Department encourages schools to provide Student Resource Schemes to minimise costs for parents.